

New Hampshire Community Technical College –Stratham

Office of the Registrar Drop/Add Form

Name: _____ Major: _____
 (Please print)

SS#: _____ VA: _____ Yes _____ No _____

Drop:

C.R.N.#	Course Number	Course Title	Instructor's Signature	Grade (WP/WF/W)

Add:

C.R.N.#	Course Number	Course Title	Instructor's Signature

Comments/Reasons for Dropping: _____

Academic Dean/Advisor's Signature: _____

Registrar's Office: _____ **Date:** _____

I understand by registering for courses at NHCTC, I am financially obligated for ALL costs related to the registered course(s). Upon a drop or withdrawal, I understand that I will be responsible for all charges as noted in the student catalog and handbook. I further understand that if I do not make payment in full, my account may be reported to the credit bureau and/or turned over to an outside collection agency. I also understand that I will be responsible for the costs of the outside collection agency, any legal fees, and any bounced check fees under RSA 6:11, which will add significant costs to my account balance.

Student's Signature